



VAISH EDUCATION SOCIETY (Regd.) ROHTAK
वैश्य एजुकेशन सोसाइटी (रजि.) रोहतक-124001

(Foundation Stone Laid by Father of Nation Mahatma Gandhi Ji on 16 Feb., 1921)



Ref. No. VES/RO/2017/142

Dated 27/05/2017

ORDER

Whereas the Governing Body of the Society in its meeting dated 19-03-2017 declared the election of Collegiums of the Society to be held on 2 July 2017 and appointed the undersigned as Returning Officer to conduct the election as per following Election Schedule.

Schedule of Election of Collegium-2017, Vaish Education Society, Rohtak		
Sr. No.	Particular	Date
1	Approval of Voter List from Governing Body	29-03-2017
2	Publication of scheme of Electoral Colleges/Collegium	04-04-2017 (at 9:00 A.M.)
3	Inviting claims and objections in Voter List	04-04-2017 to 15-04-2017
4	Publication of Supplementary Voter List, if any	01-05-2017
5	Filling of Nominations	15-06-2017 to 17-06-2017 (9:00 A.M. to 5:00 P.M.)
6	Scrutiny of Nominations	18-06-2017 to 19-06-2017 (9:00 A.M. to 5:00 P.M.)
7	Publication of Nomination List	20-06-2017
8	Withdrawal of Nomination	21-06-2017 (9:00 A.M. to 5:00 P.M.)
9	Publication of List of Contesting Candidates	22-06-2017 (9:00 A.M.)
10	Allotment of Symbols	23-06-2017 (9:00 A.M. to 5:00 P.M.)
11	Date of Poll & Time	02-07-2017 (8:00 A.M. to 5:00 P.M.)
12	Counting of Votes and declaration of Result	Counting on same day after completion of polling

An **Electoral Board** of following prominent life members of the Society was constituted for supervision and guidance for smooth conduct of Election process:

1. Sh. Rama Kant Gupta, Advocate (Ex-Secretary, Returning Officer & Advisor By-Laws, V.E.S. Rohtak)
2. Sh. Om Parkash Gupta, Advocate (Ex-Governing Body Member & Legal Advisor)
3. Sh. Ram Babu Bansal, Advocate (Ex-President & Advisor By-Laws of the Society)
4. Sh. Ram Chet Tayal, Advocate (Ex-President, V.E.S. Rohtak)
5. Sh. N.C. Garg, Chartered Accountant (Ex-Auditor, V.E.S. Rohtak)

A **Legal Cell** of the following hon'ble life members of the society is constituted:

1. Sh. O. P. Mittal, Advocate (Ex-Secretary & Ex-Returning Officer, V.E.S. Rohtak) (9215510203)
2. Sh. Nitin Bansal, Advocate (Collegium Member 2014-17, V.E.S. Rohtak) (9992254304)

All the life members of the Society (as per the finalized voter list) are requested that the nomination forms and other important forms and documents can be downloaded from the website of the Society i.e. www.vesrohtak.org. The nomination forms and other important forms and documents will also be available at the venue of Nomination i.e. Vaish College of Education, Rohtak in the campus of the Society. The members can also get the nomination forms and other important forms and documents from the Election Office Vaish Education Society, Rohtak on any working day from 9:00 a.m. to 4:00 p.m. The nominations can be filled as per the Election Schedule. The nomination papers will be received by the concerned AROs.

The following personnel are hereby appointed and responsible for free, fair and smooth conduct of election process i.e. receiving of nomination papers, scrutiny of nomination papers, withdrawal of nomination papers, allotment of symbols,

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preparing list of contesting candidates, Polling and Counting of votes and to ensure the enforcement of code of conduct during election period.

AROs and Supporting Staff:

Sr. No.	Name of the Personnel	Collegium No.	Designation	Seating Plan for Nomination Process	Seating Plan for Polling Process	Supporting Staff
1	Dr. R.A. Bhardwaj, Associate Prof., Vaish College (9034840065)	Nodal Officer	Nodal Officer	Vaish College of Education	RO Office	RO Control Room Staff
2	Dr. Sanjay Gupta, Associate Prof., Vaish College (9416051716)	Nodal Officer	Nodal Officer	Vaish College of Education	RO Office	RO Control Room Staff
3	Dr. R.K. Bansal, HOD Applied Sciences, Vaish Technical Institute (9416311721)	1-21	ARO-1	Room No. 1 Vaish College of Education	Vaish Technical Institute	1. Dr. Partibha Garg, Associate, Prof., VMM (9896336601) 2. Dr. Ram Partap, Associate, Prof., VC (9813344399) 3. Sh. Rajesh Aggarwal, Clerk, VCEngg. (9416692551) 4. Sh. Sanjeev, Lab. Technician, VMM (9996464546) 5. Sh. Amit Jain, Peon, VCEngg. (7056550283)
4	Dr. V.K. Mittal, Associate Prof., Vaish College (9416473088)	22-42	ARO-2	Sports Room Vaish College of Education	Vaish College (PG/Boys)	1. Mrs. Alka Sharma, Associate Prof., VMM (9496206249) 2. Dr. Taruna Malohtra, Assistant Prof., VCE (9215544789) 3. Sh. Deepak Goel, Accountant, VMM (8295511366) 4. Sh. Amit Jindal, Assistant, VC (9034437717) 5. Sh. Somnath, Peon, VCEngg. (7206317263)
5	Dr. P.B. Arya, Principal, S.K. Govt. College, Kanwali, Rewari	43-63	ARO-3	Staff Room Vaish College of Education	Vaish Sr. Sec. School	1. Mrs. Meenu Bansal, Associate Prof., VMM (9466308990) 2. Dr. Devender Singh, Associate Prof., VC (9416359016) 3. Sh. Jitender, Clerk VC (9466677247) 4. Mrs. Sunita, PA to Principal, VCEngg. (9253026430) 5. Sh. Dharam Pal, Peon, VSSS
6	Dr. Ram Charan Singla, Lecturer, Vaish Technical Institute (9896326601)	64-84	ARO-4	Conference Hall Vaish College of Education	Vaish Public School (Main Building)	1. Mrs. Mamta Jain, Associate Prof., VMM (9541054988) 2. Dr. Phool Singh, Associate Prof., VC (9812292390) 3. Sh. Brij Mohan, Clerk, VCE (9466306840) 4. Mrs. Sashi, Steno, VTI (9253166896) 5. Sh. Pawan Kumar, Peon, VCE (9813457638)
7	Dr. Manish Bhardwaj, Assistant Prof., Vaish College of Law (9896689548)	85-105	ARO-5	Conference Hall Vaish College of Education	Vaish Public School (Nursery/Primary Block)	1. Dr. Anjali Jain, Associate Prof., VMM (8901568800) 2. Dr. N. C. Garg, Associate Prof., VC (9466858636) 3. Sh. Sandeep Gupta, Clerk, VCLaw (9466723100) 4. Mrs. Padma Bansal, Comp.Operator, VC (9896408984) 5. Sh. Nand Kishore, Peon, VSSS

RO Control Room Staff:

Sr. No.	Name	Designation	Contact No.
1	Sh. Pawan Garg	Assistant Prof. VTI	9416515080
2	Sh. Raman Gupta	Registrar, VCEngg.	9468270165
3	Sh. Vinod Goyal	Superintendent, VGSSS	9812074514
4	Sh. Narender Goyal	Accountant, VC	9416859504
5	Sh. Parmod Goyal	Lab. Technician, VCLaw	9017524222
6	Ms. Pariksha	Computer Operator, VCE	9991847676
7	Sh. Vinod	Lab. Technician, VCEngg.	8295566663
8	Sh. Sanjay	Driver, VCEngg.	9034619881
9	Sh. Rakesh	Care Taker, VES	9812386466
10	Sh. Satbir Singh	Peon, VGSSS	9896204955
11	Sh. Ram Dev	Peon, VCE	9034550159
12	Sh. Devender	Sweeper, VCEngg.	8059416642

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Reserve Staff who will report to the Returning Officer, Vaish Education Society, Rohtak:

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|---|---|
| 1- Dr. D. P. Goel, Associate Prof. | Vaish College (9416516310) |
| 2- Sh. Rajbir Singh, Librarian | Vaish College (9416518445) |
| 3- Dr. Hem Lata Sharma, Assistant Prof. | Vaish College of Law, Rohtak (9991164999) |
| 4- Sh. Parveen Kajla, Assistant Prof. | Vaish Mahila Mahavidyalay (9416049073) |
| 5- Sh. Sumit Garg, Computer Operator | Vaish Mahila Mahavidyalay (9034433635) |
| 6- Sh. Pardeep Saxena, Clerk | Vaish Technical Institute (9416401363) |
| 7- Mrs Pooja, Clerk | Vaish College of Education (9215444034) |
| 8- Sh. Anil Jain, Clerk | Vaish Technical Institute (9466744384) |
| 9- Sh. Sita Ram, Peon | Vaish College of Law (9991153914) |
| 10- Sh. Sandeep, Peon | Vaish Sr. Sec. School (9812885642) |

All AROs along with supporting staff, reserve staff will ensure their presence at the places mentioned above half an hour before and after the scheduled time. Rehearsal for nomination process will be held on 14.06.2017 at Vaish College of Education, Rohtak and Rehearsal for polling process will be held on 27.06.2017 and 01.07.2017 in Maharaja Aggarsain Auditorium. AROs, staff and Head of the Institutions will not leave the venue of election without the approval of Returning Officer.

All Heads of Institutions is requested to provide space, equipment, drinking water arrangement, ensure AC, Cooler, fan and lighting, CCTV Cameras, Computers, Printers, Photocopier, Internet connection, telephone facility, paper rims, etc. and for the seating arrangement of AROs as mentioned above and candidates and making alternative arrangement for classes and ensure all other necessary arrangements which are required for smooth conduct of Election process.

All AROs will keep themselves in touch with Returning Officer and Nodal Officer in case any clarification is required.

Directions regarding the staff appointed for the polling parties will be issued later on.

(Vijay Gupta)

Returning Officer-cum-General Secretary
Vaish Education Society, Rohtak

Copy for information and necessary action:

1. Members of Electoral Board
2. The District Registrar of Societies, Rohtak
3. All Office Bearers and Members of Governing Body
4. Sh. O. P. Mittal, Advocate
5. Sh. Nitin Bansal, Advocate
6. All Heads of Institutions and Office Supdt. VES Rohtak with a request to display the copy on the notice board and the website of the Society.
7. Dr. R.A. Bhardwaj
8. Dr. Sanjay Gupta
9. Dr. R.K. Bansal
10. Dr. V.K. Mittal
11. Dr. P.B. Arya
12. Sh. Ram Charan Singla
13. Dr. Manish Bhardwaj
14. All concerned officials

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